

**Addition to the Chartered Clubs Rules, Regulations and Procedures  
Chapter 3 “Membership and Operations” as paragraph 2 d**

**RECREATION CENTERS OF SUN CITY WEST INC.**

**STANDARD OPERATING PROCEDURES**

**RECREATION – SPORTS**

Preamble: The Recreation Centers facilities have been paid for jointly by all the members of the Association, correspondingly the use of these is limited to its dues paying members and their occasionally invited guests. The Chartered Clubs shall reinforce the principle that the Recreation Centers of Sun City West, Inc. are for the EXCLUSIVE USE OF ITS MEMBERS AND THEIR OCCASIONALLY INVITED GUESTS.

The Chartered Clubs “enhance the recreational, social and leisure interests of the Association’s members. The Chartered Clubs shall be conducted in a manner that is in compliance with fiscal responsibility to the Association’s membership.

It is intended that the Chartered Clubs avoid procedures that result in using membership dues to pay for operating and maintenance expense resulting from use by non recreation card holders that they avoid creating procedures that result in non recreation card holders competing with Chartered Club members for the use of the Associations facilities.

A typical feature of recreational activities is the formation of teams and correspondingly competition between these teams. Team competition is a typical recreational activity for softball, tennis, etc. It is the Association’s policy that only members of the Association (Owner members, Associate members and persons with Tenant Activity cards) may be members of Chartered Clubs and therefore members of Chartered Club teams.

“Non Chartered Club” teams shall not be allowed to compete with a Chartered Club’s team on Association facilities, unless the following conditions are met:

1 – For events played on Association facilities with a (guest) “visiting” team, the SCW team shall be scheduled to play a similar number of times on comparable facilities provided that “visiting” team without being required to pay any fee.

2 – Advanced approval shall be required from the Senior Manager of Leisure Services who shall oversee compliance with the condition of #1.

To facilitate the transition from the present schedules and procedures these requirements shall become fully effective September 15, 2000.

Policy Statement – teams2-15-000 rcg “d-b revised 2-17-2000 revised 2-22-2000 revised 2-25-2000 revised 2-29-2000 revised 3-9-2000 revised 3/14-2000 revised 3-16-2000 revise 3-21-2000 revised 4-4-2000. Revised 9-26-01

**Additional Reference to the Chartered Clubs Rules, Regulations and  
Procedures Chapter 3 “Non Recreation Card Holder Guest” section 2 b,  
page 16**

**Recreation Centers of Sun City West, Inc.**

**Development of Procedure for Non Recreation Card Holder Guest**

Non Recreation Card Holder Guest: All Chartered Clubs of the Recreation Centers of Sun City West, Inc. must develop and approve a procedure regarding Non Recreation Card Holder Guest. (Note: No guests shall be entitled to participate in Recreation Centers of Sun City West bowling leagues.)

In developing their individual procedure for Non Recreation Card Holder Guests, Chartered Clubs shall consider the following:

- Non Recreation Card Holder Guest participation must enhance the recreational experience of the Club members;
- Non Recreation Card Holder Guests must not displace Club members when facilities/space are limited;
- Non Recreation Card Holder Guests should not impose non-reimbursed expense on the Association;
- Non Recreation Card Holder Guests should not diminish the attractiveness of Association membership by obtaining its benefits without taking on its obligations;
- Non Recreation Card Holder Guests may be invited only by individual Club members. There may not be an open public invitation.

The written Non Recreation Card Holder Guest procedure adopted by each Chartered Club must address, but shall not be limited to:

- The number of Non Recreation Card Holder Guests per event that an individual member may host;
- Any limitations on how many times a Non Recreation Card Holder Guest at a Club function;
- Whether or not Non recreation Card Holder Guests must be accompanied by their Club member host.

---

Approved 5-24-01

The Non Recreation Card Holder Guest procedure must be adopted by the membership of the respective Chartered Club at regular meeting of the membership, when a quorum is present in accordance with the respective Club's bylaws.

Once adopted by the Chartered Club, the Non Recreation Card Holder Guest procedure shall be submitted to the Senior Manager of Leisure Services, whereupon management and the Chartered Club committee may review it. If approved by the General Manager, the Chartered Club shall amend their bylaws to incorporate the approved Non Recreation Card Holder Guest procedure.